

Parks & Recreation Department

Parks & Recreation Department–Parks & Facilities labour (3) Minimum wage

Position Dates: mid-April 2019– September 2019 Hours of Work: 35 hours per week (approximately)

Qualifications/Experience Required:

- Valid Ontario Drivers License Class “G”
- Current CPR/Standard First Aid
- Current WHMIS Certification
- Experience with grass cutting and trimming (experience with zero turn mower preferred)
- Experience in maintenance/repairs to small engines (mowers and trimmers)
- Experience in trailering small equipment (load securement training preferred)
- Experience in building maintenance and cleaning
- Excellent public relation skills
- Ability to work on own with limited supervision
- Experience in supervising and directing support staff
- Safe lifting practices (lifting will be required)
- Position will require evening and weekend work
- Successful proponent will be required to provide a criminal record check.

Duties include co-ordinating grass cutting and trimming, recycling and general maintenance of Township parks, cemeteries and Robert Johnston EcoForest Trails, facility rental set-up and responsible for the facility during the rental

For more information please contact Brian Millett, Manager of Recreation Facilities at 705-652-8392 Ext. 215, e-mail: parksandrecreation@dourodummer.on.ca; or Mike Mood at 705-742-0008, e-mail mikem@dourodummer.on.ca

Parks & Recreation Department - Community Centre Labourer - Arenas (1)

\$16.87 per hour.

Position Dates: September 2019 – March 2020

Hours of Work: As scheduled

Qualifications/Experience Required:

- Valid Ontario Drivers License Class “G”
- Current CPR/Standard First Aid
- Current WHMIS Certification
- Experience in ice maintenance and knowledge of refrigeration systems
- Experience in operating ice resurfacer and ice edger
- Experience in building maintenance and cleaning
- Ability to work on own with limited supervision
- Experience in supervising and directing support staff
- Excellent public relation skills
- Safe lifting practices (lifting will be required)
- Position will require evening and weekend work
- Successful proponent will be required to provide a criminal record check.

-Proven ability to use Microsoft Suite of Computer Software

Duties include ice maintenance, operation of ice resurfacer, cleaning of dressing rooms, support to additional part-time staff, rental set-up and responsible for the facility during the rental.

For more information please contact Brian Millett, Manager of Recreation Facilities at 705-652-8392 Ext. 215, e-mail: parksandrecreation@dourodummer.on.ca; or Mike Mood at 705-742-0008, e-mail mikem@dourodummer.on.ca

Public Works Department

Public Works Department - General Labourer (1) \$16.87 per hour

Position Dates: – May 1, 2019 to October 31, 2019

Hours of Work: Monday – Thursday 7:00 a.m. – 4:00 p.m. and Friday 7:00 a.m. – 12 Noon (regular hours). This position may include overtime hours.

Qualifications/Experience Required:

- Valid Ontario Drivers License Class “G”- DZ licence preferred.
- Current CPR/Standard First Aid
- Current WHMIS Certification
- Safe lifting practices (lifting will be required)
- Welding experience would be an asset (please provide documentation)
- Successful proponent will be required to provide a criminal record check.

Duties will include flagging, general labour, repairs, washing vehicles, patching roads, and other duties as may be assigned.

For more information about these positions, please contact Harold Nelson, Manager of Public Works at 705-652-8402, email: publicworks@dourodummer.on.ca.

Public Works Department -On-call Equipment Operators (3) (\$24.47 per hour)

Position Dates: 2019/2020 season

Hours of Work: on-call position

Qualifications/Experience Required:

- Valid D/Z Driver’s Licence with a Driver’s Abstract
- Current CPR/Standard First Aid
- Current WHMIS Certification
- Load securement training preferred
- Successful proponent will be required to provide a criminal record check.

This position is for the 2018/2019 summer and winter season. The on-call Equipment Operators may be called in to assist with summer driving and machine operations as well as to assist with the sanding/plowing operations of the Township, when needed.

Preference will be given to applicants with experience in winter control operations.

For more information about these positions, please contact Harold Nelson, Manager of Public Works at 705-652-8402, email: publicworks@dourodummer.on.ca.

Public Works Department - Halls Glen Transfer Station Assistant (1)

Minimum Wage

Position Dates: May 2019 to the end of Thanksgiving Day Weekend 2019

Hours of Work: Monday, Wednesday, Friday & Saturday- 10 am to 2 pm- Sunday 10 am to 6 pm.

Qualifications/Experience Required:

- Valid Ontario Driver's License Class "G"
- Current CPR/Standard First Aid
- Computer skills
- Current WHMIS Certification
- Excellent Customer Service skills
- Successful proponent will be required to provide a Criminal record check.

Duties include assisting the transfer station attendant, directing ratepayers to proper recycling and garbage disposal areas, cleaning, painting, general labour, etc.

For more information about this position, please contact Harold Nelson, Manager of Public Works at 705-652-8402, email: publicworks@dourodummer.on.ca