

Township of Douro-Dummer

Election Campaign Materials and Facility Rental Policy (Municipal Elections)

Approved By: Clerk, Crystal McMillan

Approval Date: April 23, 2018

Effective Date: May 1, 2018

Revision Date:

Policy Statement

To provide documentation on facility rentals for municipal election purposes and when and where Municipal Election Signage and Campaign Materials may be permitted within the Township.

Purpose: This policy will provide guidance to staff and information to the public and candidates for municipal elections on the placement of elections signage within the Township.

Application: This policy extends to all facilities and properties owned by the Municipality.

Definitions:

Appropriate Election Date – The date of the Municipal Election to which the signage or campaign material is concerning.

Exclusions:

- Federal and Provincial Election Signage; signage and campaign materials for Federal and Provincial elections will be in accordance to the Township's approved policy.

References & Related Policies:

Municipal Elections Act

Consequences of Non-Compliance:

- Improperly posted Municipal Election Signage or Campaign Materials will be removed by the Municipality at the discretion of the Manager of Public Works or Clerk or designates.
- Signage/Campaign Material that has been removed may be collected up until 30 days following the appropriate election date.
- Signage/Campaign Material not picked up within 30 days of the appropriate election date will be disposed of by the Municipality.

Review Cycle: This policy will be reviewed on an as needed basis.

Procedures

The following steps shall be adhered to in order to implement this policy:

1. Rental of municipal facilities by a candidate or a candidate's representative is not permitted for a municipal election, save and except for:
 - Training offered to all candidates;
 - An all candidates meeting that is organized/hosted by someone/a group other than a candidate or a candidate's representative and all candidates are invited to attend.
2. No Municipal Election Signage and/or Campaign materials may be displayed on property or within facilities owned by the Township of Douro-Dummer, save and except for:
 - Placement of Election Signage within municipal road allowances is permitted provided visibility at intersections and for the ingress and egress of private driveways is not obscured in any manner.
3. No election sign shall exceed 0.56 metres square (6 square feet) and are to be erected as close to the fence line as practicable. They are not to be erected between the edge of the pavement and the centre-line of the ditch and not within 46 metres (150 feet) of any intersection;
4. No election sign shall be located as to interfere with the safe operation of vehicular and pedestrian traffic and any sign improperly located may be removed by the Manager of Public Works or his/her designate;
5. No election sign shall be erected in any sight triangle;
6. No election sign shall be erected at, adjacent to, or within 18 metres of Municipal Office property. The Clerk and/or Manager of Public Works or his/her designate has the authority to remove these election signs immediately without notice;
7. Election signs must be removed within forty-eight (48) hours after election day;
8. Any Election Signage and/or Campaign materials that are found to be placed in contravention of the Municipal Elections Act and/or this policy will be removed at the discretion of the Clerk and/or Manager of Public Works or designates. Municipal Staff will try to contact the owner of

the signage and/or material to notify them that it was displayed incorrectly.

9. Signage/Campaign Material that has been removed may be collected up until 30 days following the Appropriate Election Date by contacting the Municipal Office (705-652-8392) to make arrangements for pick up.
10. Signage/Campaign Material not picked up within 30 days of the Election Date will be disposed of by the Municipality.