



Township of Douro-Dummer

894 South Street
PO Box 92
Warsaw ON K0L 3A0

www.dourodummer.on.ca

Date:
Property Address:
Property Description:
Roll Number:
Present Owner(s):
Purchaser(s)/Mortgagor(s):
Contact Person (s):
File Number:
Survey Enclosed: Yes No

**Please provide the Firm with the Requested information indicated below.
This Information is required by: _____**

Tax Certificate	Enclosed	Not Enclosed
Work Order/Notice of Deficiency-Minimum Property Standards By-Law		
Heritage Designation	Designated	Not Designated
*** Date House Completed		
*** Outstanding Park or Lot Levy		
Local Improvement Charges		
*** Any Charges or special rates under the Tile Drainage Act, the Drainage Act, the Shoreline Property Assistance Act, or Ontario Home Renewal		
*** Any Charges for Work Orders, snow shoveling, demolition, hydro, water, or public utility or Charges under the Telephone Act, Fire Marshalls Act, the Public Health Act or Weed control.		
*** Copies of By-Laws, Minutes, etc...	Certified	
*** Issue of Building Permit	Yes	No Date:
*** Issue of Occupancy Permit	Yes	No Date:
*** Copy of Zoning By-Law	Enclosed	To be forwarded
*** Copy of Official Plan	Enclosed	To be forwarded

... Zoning:

... Zoning Information based on the enclosed Plot Plan Survey

by: _____ Dated:

Are the buildings located in accordance with the Municipality's By-Laws?

... Yes No See Comments:

... Is the subject property situated on a Municipality maintained road?

· Additional Information Required:

Charges:

Tax Certification	\$40.00
Work Order Information	\$40.00
Building Permit Compliance	\$40.00
Zoning Compliance	\$40.00
Zoning By-Law	Contact Municipality
Official Plan	Contact Municipality
Copies of By-Laws, Minutes, etc...	\$0.50 per page
Certified copies of By-Laws, Minutes, etc...	\$0.50 per page + \$2.00 per document
Additional information requested individually shall constitute a minimum charge of \$2.00 per requested item.	

The foregoing information is for your convenience only and it should be clearly understood that you must satisfy yourself as to whether the premises and the existing or proposed use thereof is or would be in conformity with all applicable by-laws and regulations for the Municipality.

Copies of the Official Plan and Zoning By-Laws are available for purchase for the Municipality.

As far as work orders and matters of a similar nature, if a file search has revealed there are no outstanding items, you should be cautioned that this may only be because the premises have never been inspected.

The completed information contained on this sheet is, as of this date and to the best of my knowledge, true and correct. (Errors and Omissions Excepted)

Dated: _____ day of _____, _____ .

Municipal Official

