

Appendix "A"

Douro-Dummer

Chuck Pedersen

Fire/Rescue &

Fire Chief/CEMC

Emergency Services

Township of Douro-Dummer

894 South Street, Box 92

2017

Warsaw, ON K0L 3A0

T (705) 652-8392 x 207

F (705) 652-5044

Work Email cpedersen@dourodummer.on.ca

Website: www.dourodummer.on.ca

Whole & Complete Applications must be received by **October 27th, 2017** by 4:00pm

Information and Requirements for Applicants

1. Applications shall be completed in full, signed and may include a resume
2. Preference may be given to those applicants who live closest to the appropriate Fire Station
3. Selected applicants will be required to participate in an interview, by the Department Officers
4. Candidates who qualify on the interview will be given a physical ability test
5. Applicants selected for the position must agree to comply with the training requirements of the Department.
6. Selected candidates will have two medical criteria expectations:
 - i) Medical Clearance Form – Due before recruit course begins, up to \$25 reimbursement is available
 - ii) MTO medical to obtain a DZ license at their own expense
7. Successful candidates will be on probation for a period up to 100 emergency call hours and one year of service; review within one year. During this period the probationary firefighter will perform only specified duties and will receive reduced remuneration for services rendered
8. In order to successfully complete the probation period the candidate must complete the following requirements:
 - a) Complete and pass the firefighters recruit training program.(payable by the Township) Relevant certificate, experience or diploma may be considered as equivalency
 - b) Obtain at minimum a class 'DZ' license – opportunity within the department will be available
 - c) Obtain Department approved certificates in First Aid, CPR and Defibrillation (available through the fire department)
9. During probation candidates will be subject to evaluation by the Department Officers
10. The candidate must comply with the Establishing and Regulation By-Law, Operation Guidelines / Policies and follow the instructions of the Department Officers
11. Selected candidates will be required to obtain a satisfactory Police Record Check
12. Failing any requirement the candidate may be dismissed
13. CSA approved work boots are required, (not supplied)

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Firefighter Job Description

General Role Descriptions

Performs fire protection duties to meet the Council approved level of service or other related work as assigned

Distinguishing Features of the Rank

The role of Firefighter is a physically demanding position involving hazardous environments. A Firefighter must successfully perform the duties required to meet the level of service in a safe and effective manner. A Firefighter is generally under the supervision of an Officer, but may need to make decisions and work without supervision until more senior in rank personnel arrive.

Examples of Work

- 1) The Firefighter will respond to alarms as required
- 2) The Firefighter will forcibly enter burning structures as required
- 3) The Firefighter will lay and connect hoses & other appliances, turn water on and off
- 4) The Firefighter will use and maintain personal protective equipment, including protective breathing apparatus
- 5) The Firefighter will provide Emergency Medical Care
- 6) The Firefighter will perform standard salvage and overhaul operations
- 7) The Firefighter will operate and direct fire hoses, nozzles, adapters and appliances
- 8) The Firefighter will operate rescue equipment

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Firefighter Job Description Cont.

- 9) The Firefighter will operate and clean various types of ladders in the Fire Department
- 10) The Firefighter will operate all vehicles when licensed to do so and operate all the various pumps in the Fire Department
- 11) The Firefighter will effectively ventilate buildings
- 12) The Firefighter will perform standard search and rescue activities
- 13) The Firefighter will be responsible for maintaining accurate records of alarms
- 14) The Firefighter will perform routine station duties, as assigned by senior rank positions
- 15) The Firefighter will participate in training and/or drill sessions, as assigned by senior rank positions
- 16) The Firefighter will perform other duties as assigned by senior rank positions
- 17) The Firefighter will participate in Fire Prevention/Public Education Duties as required

Required Knowledge

Mental alertness, mechanical ability, capacity to get along with others, willingness to perform task assigned, conscientious and dependable would be considered an asset. The possession of a DZ license or the ability to obtain one, scheduled through the Fire Department. The Firefighter must be willing to pass such exams, evaluations and take such training courses as may be required by the Chief of the Fire Department

Working Conditions

The Firefighter will be expected to respond and work in all types of weather and less than ideal conditions. The Firefighter may have to enter hazardous areas and must work

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EDUCATION

Level	List pertinent information (eg. Course/Diploma/Degree)	Completed Y/N
Secondary:		
College:		
University:		
Other:		
Other relevant courses:		

State any skills/experience, which would be helpful to the organization if you became a member of the Douro-Dummer Fire Department:

Hobbies/Interests: _____

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Related Skills

Please complete this section even if a resume is attached. Please check the level of skill appropriate.

1. Some familiarity and competence.
2. Advance amateur or post-secondary courses.
3. Certificates or professional experience.

<u>Skill</u>	<u>Level</u>		
	1	2	3
Automotive Mechanic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher/coaching skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Computer skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electronic Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Radio Communications Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rescue Procedures- Canadian Red Cross OR St.Johns Ambulance, etc...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Firefighting Practices and Terminology -Ontario Fire College OR Community College, etc...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pumps, Valves, Sprinkler Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building Trades or Inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building design/Read Blueprints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Athletic or Sports Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scuba Diving/ Swimming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

First Aid Course - Hold current certificate? Yes: _____ No: _____

Cardio-Pulmonary Resuscitation - Hold current certificate? Yes: ____ No: ____

Driver's License - Identify Class A D F G
 Other _____ Z Endorsement

If Selected; MANDATORY: Drivers Abstract Attached (at applicants expense)

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Driver/Operator Experience: _____

References: Please name three, including contact number

All sections of this Application must be filled out completely; a resume is welcomed, but not necessary with this Application. Please attach photocopies of all diplomas, certificates and relevant documents with this application.

I have read and agree:

That the information provided is correct and that any false statements or deliberate omission of material made by myself is cause for cancellation of application and/or immediate dismissal from the Douro-Dummer Fire Department.

I authorize the Municipality to make enquiries respecting the foregoing information as it may be deemed necessary.

THIS APPLICATION IS CONFIDENTIAL WHEN COMPLETED

Signature of Applicant _____

Name of Witness _____

Signature of Witness _____

Date: _____

The Douro-Dummer Fire Department appreciates your interest in helping your community, only those that will be invited to participate in the process will be contacted. Thank you