

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development and enrichment for the community.

(DRAFT)

**Minutes of a Meeting of the Township of Douro-Dummer
Public Library Board held on December 11, 2018 at the
Douro-Dummer Public Library.**

Present: Board Chair – Georgia Gale-Kidd
Board Member – Sharon McKeiver
Board Member – Ray Johnston
Board Member – Darla Milne
Board Member – Michael Moore
Board Member – Marc Trudeau

Regrets: Board Member – Heather Watson

Also Present: Douro-Dummer Public Library, CEO – Anne Landry

Recording Secretary: Douro-Dummer Public Library, Acting CEO – Rachel McLean

1. Call meeting to order

The Chair called the meeting to order at 4:01

2. Disclosure of Pecuniary Interest

The Chair reminded the Board of their obligation to disclose any pecuniary interest they may have. None were declared.

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development and enrichment for the community.

3. Approval of November 13, 2018 Minutes:

Resolution Number 2018-111

Moved By: Ray Johnston

Seconded by: Darla Milne

Carried

That the Minutes of the Douro-Dummer Public Library Board meeting on November 13, 2018 be approved.

4. Business arising from Minutes:

a) Committee Reports

i. Outreach and Media – Art Gallery

Opening with Sue Sydney and Daniel Marlatt is scheduled for January 11, 2019. School children are putting art up in the magazine room.

ii. Outreach and Media – Warsaw and Douro Schools

Michael Moore provided an update on Warsaw P.S pop-up library. It was suggested that having a volunteer to run the computer while he provides Readers Advisory would be helpful. While his term on the Board is ending, he will continue to volunteer at the pop-up in Warsaw. Rachel McLean provided a verbal update on St. Joe's school visits, and that she is doing a story time for a daycare that comes for weekly library visits. There was a discussion about the potential to reach more care providers or homeschoolers in order to provide programming to these groups.

iii. Outreach and Media – Friends of the Library

The Friends have been sorting and discarding books at the Township office. They have planned book sales for January, February, and March at the Community Centre. They will also be doing a book sale at the Family Day Skating event. Mary Jane Pilgrim will be coming to do a Speaker Series on "Planning a Successful Garden" in January.

Resolution Number 2018-112

Moved by: Marc Trudeau

Seconded by: Michael Moore

Carried

That the Board accept the above committee reports

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development and enrichment for the community.

b) Updates to Board recruitment

Georgia Gale-Kidd provided a verbal report on Board succession planning.

c) Programming Plan – Report dated November 28, 2018

Discussion was had around the programming report dated 2018. The report outlined the programming and administrative initiatives staff would like to undertake in 2019 with the additional staff hours recommended by the Library Board.

d) Volunteer Appreciation – Report dated November 25, 2018

Reviewed Heather Watson's report regarding the Volunteer Tea.

Resolution Number 2018-113

Moved by: Marc Trudeau

Seconded by: Sharon McKeiver

Carried

That the Board accept reports 4b through d.

5. Review of Financial Reports – Period ending November 30, 2018

Deferred as no reports available.

a) Operating Budget 2019

Darlene Heffernan will be reporting our projected capital and operating budgets to council in December and January.

b) Hydro pole – Report from ESA dated November 11, 2018

Resolution Number 2018-114

Moved by: Ray Johnston

Seconded by: Michael Moore

Carried

That the Board write to council and request that the hydro pole be moved off of library property, as it does not provide hydro for the library, and as such the library should not be responsible for repair or maintenance costs incurred by the pole.

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development and enrichment for the community.

6. Librarian's Report - CEO Report dated December 4, 2018

Resolution Number 2018-115

Moved by: Ray Johnston

Seconded by: Michael Moore

Carried

That the Board accept the Librarian's report.

7. New business: None

8. Correspondence: Letter from the Ginies family.

9. Closed Session: None

10. Adjournment:

The Board offered their thanks to Heather Watson, Ray Johnston, and Michael Moore for their service to the library board.

Resolution Number 2018-116

Moved by: Marc Trudeau

Seconded by: Sharon McKeiver

Carried

That this meeting of the Douro-Dummer Public Library Board be adjourned.

The meeting was adjourned at 4:59

Next Meeting: January 8, 2019 at 3p.m. at the Douro-Dummer Public Library, Douro