

Report to: Douro-Dummer Library Board of Trustees

Subject: Monthly Report (January 2019)

From: Rachel McLean & Anne Landry

Dated: February 4, 2019

	18-November	18-December	19-January	18-January
Books	635	519	572	606
Book and CD	0	0	6	0
CDs (books on CD) audiobook	3	5	10	10
DVDs	30	31	39	45
InterLibrary Loans	21	11	30	28
Magazines	11	9	10	19
Public Computer Usage	39	45	44	51
Total Resource Usage (no e- resources)	739	620	711	759
Total E-Book usage	355	302	323	226
Total resource usage	1095	922	1034	985
Volunteer hours	81	50	66	71
Outreach contacts	60	51	55	n/a
Library Visits in Person	388	236	366	368
Overdrive users	51	42	48	33
Library Engagement	1675	1200	1503	1457

January Activity: There was a well-attended Speaker Series with Mary Jane Pilgrim, as well as an art gallery opening

Upcoming Programming: Friends are hosting a Family Day skate on February 18.

Library Usage Items of Note: January shows an increase after a dip in library usage in December.

Financial items of Note: The library ran out of propane just short of the 4 week delivery date. Casey's added a 3rd tank to the library. Library staff will keep an eye on propane use over the month. 2019 Budget has not yet been approved.

Items for Consideration: We were approved for the Enabling Accessibility fund. Have met with township staff to arrange management and reporting for the project.

Newsletter distribution: No Newsletters were distributed in January.

Volunteers' projects this month: Volunteers have been assisting with ILL and maintaining displays.

Upcoming holiday hours and staff holidays: Rachel will be taking time off from Feb 21 – 24.

Rachel McLean & Anne Landry
CEO/Librarian

