

**Report to:** Douro-Dummer Library Board of Trustees

**Subject:** Monthly Report (December 2018)

**From:** Rachel McLean & Anne Landry

**Dated:** January 8, 2019

	18-October	18-November	18-December	17-December
Books	563	635	519	566
Book and CD	0	0	0	1
CDs (books on CD) audiobook	4	3	5	10
DVDs	21	30	31	59
InterLibrary Loans	22	21	11	27
Magazines	10	11	9	22
Public Computer Usage	50	39	45	32
<b>Total Resource Usage (no e- resources)</b>	<b>670</b>	<b>739</b>	620	717
Total E-Book usage	254	355	302	257
<b>Total resource usage</b>	<b>1594</b>	<b>1095</b>	<b>922</b>	<b>974</b>
Volunteer hours	83	81	50	82
Outreach contacts	0	60	51	n/a
Library Visits in Person	561	388	236	342
Overdrive users	47	51	42	25
<b>Library Engagement</b>	<b>2285</b>	<b>1675</b>	<b>1200</b>	<b>1380</b>

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**December Activity:**

**Upcoming Programming:** Continuing on with school visits and outreach to Warsaw school.

**Library Usage Items of Note:** Library usage is lower than December 2017, though the dip in usage is consistent over the holiday season.

**Financial items of Note:** Budget is being presented to council for 2019

**Items for Consideration:**

**Newsletter distribution:** No Newsletters were distributed in December

**Volunteers' projects this month:** Volunteers have been assisting with weeding YA section, and helping patrons with tech issues.

**Upcoming holiday hours and staff holidays:** n/a

Rachel McLean & Anne Landry  
CEO/Librarian

